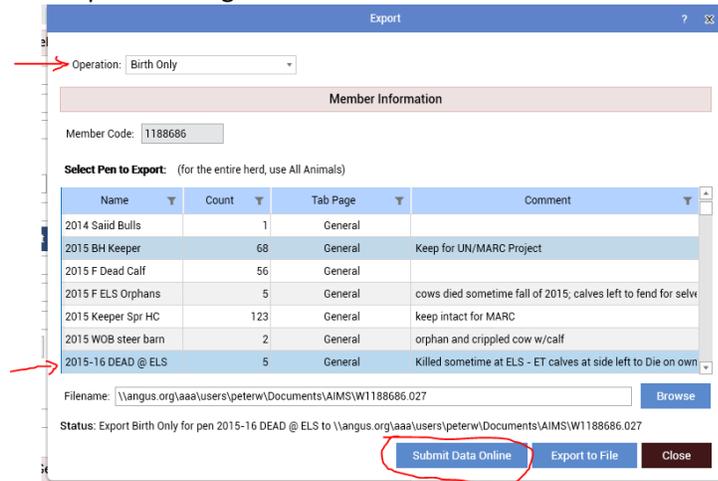


**To submit birth weights in AIMS using Data Upload to order AGI testing please follow one of the two examples.**

You can do File \ Data (Import/Export) \ Import Data OR click on the Up arrow  and this will open the Export Window.

Set the Operation to what the user is trying to submit – Birth only or Weaning etc... highlight the name of the pen wanting to submit then click on Submit Data Online.



Operation: Birth Only

Member Code: 1188686

Select Pen to Export: (for the entire herd, use All Animals)

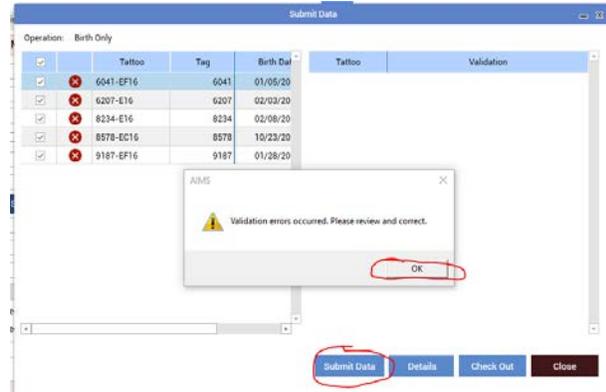
Name	Count	Tab Page	Comment
2014 Saaid Bulls	1	General	
2015 BH Keeper	68	General	Keep for UN/MARC Project
2015 F Dead Calf	56	General	
2015 F ELS Orphans	5	General	cows died sometime fall of 2015; calves left to fend for selw
2015 Keeper Spr HC	123	General	keep intact for MARC
2015 WOB steer barn	2	General	orphan and crippled cow w/calf
2015-16 DEAD @ ELS	5	General	Killed sometime at ELS - ET calves at side left to Die on own

Filename: \\angus.org\aaa\users\peterw\Documents\AIMS\W1188686.027

Status: Export Birth Only for pen 2015-16 DEAD @ ELS to \\angus.org\aaa\users\peterw\Documents\AIMS\W1188686.027

Submit Data Online Export to File Close

After clicking Submit Data Online → Click on the Submit Data button → if there are errors a validation window will appear telling the user they need to review the errors and correct them. Click OK on that message box.



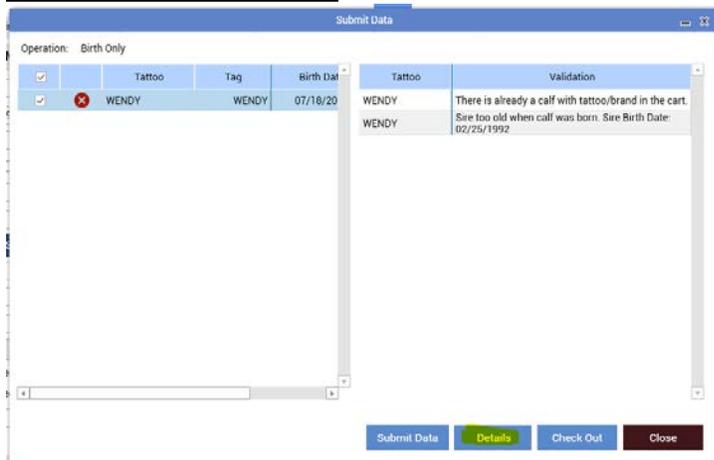
Operation: Birth Only

Tattoo	Tag	Birth Dat
6041-EF16	6041	01/05/20
6207-E16	6207	02/03/20
8234-E16	8234	02/08/20
8578-EC16	8578	10/23/20
9187-EF16	9187	01/28/20

Validation errors occurred. Please review and correct.

Submit Data Details Check Out Close

### **To Review and Fix errors:**



Click on Details – this will take you to that animal in AIMS where user can fix what needs to be fixed. To go back to the Submit Data window if the user clicks on the icon on the taskbar or hover their mouse over the icon and two windows will appear and can click on the Submit data window:

Once all errors have been cleared up → click on Submit Data again and then Check Out and this will open AAA Log in and take the user to their cart.



### **To order DNA Testing once animals are in the cart**

Once animals are in the Cart → User can edit the individual animals and select which tests they wish to order OR they can click on the DNA Tab → Order Test → Click here to submit your animals

#### **4. Order the Genomic Test**

Zoetis and GeneSeek allow for the addition of certain genetic conditions at a reduced cost only if genetic condition testing is ordered at the same time as the genomic trait test.

If parentage only is ordered, subsequent DNA or Genomic trait tests are not eligible for any price discount.

**Click here to submit your animals.**

- Submit the completed file through the AAA Login cart check out.

- A confirmation email will be sent upon receipt of order. Print the order confirmation and mail it along with the samples to AGI.

On the next screen can enter DOB range then click Search

Beginning Birth Date:

Ending Birth Date:

Right Tattoo:  (optional)

It will then pull up a list of animals that are in the cart that match this birth date range entered. This list can be sorted by Assn number and the blank ones you can pull to the top so user can mark what tests they wish to order. Then they can go to their cart and finish the check-out process, they would still need to check out both the calving/weaning and the AGI test like they would for normal birth/AGI tests on new animals in login in order for the test to process once uploaded.

