

Interview Questions Study Guide

Tell me about yourself?

What extracurricular activities are you involved in?

What do you consider your greatest strength? Why?

What do you consider your greatest weaknesses? Why?

Is there an achievement of which you are particularly proud? What is it? Why is it significant?

What makes you stand out among your peers?

How would you describe yourself?

What excites you?

What frustrates you?

Do you work better in a group setting or individually?

Sometimes it's easy to get in "over your head." Describe a situation where you had to request help or assistance on a project or assignment.

Give an example of when you had to work with someone who was difficult to get along with. Why was this person difficult? How did you handle that person?

Describe the system you use for keeping track of multiple projects. How do you track your progress so that you can meet deadlines? How do you stay focused?

What do you do when you're having trouble with your job or in school projects?

What computer programs are you familiar with? What office equipment have you worked with in the past?

What do you know about this organization?

What skills and qualities can you bring to this position?

What interest you the most about this position?

What experience do you have in this field?

Why do you want to work for this organization?

Given the investment our company will make in hiring and training you, can you give us a reason to hire you?